



## HOLLISTER SCHOOL DISTRICT Chromebook Device Usage Agreement

### Receiving the Chromebook

- This HSD Chromebook Agreement must be signed by the parent or guardian before a Chromebook will be issued to the student. Students will receive the Chromebooks for the duration of the school closure. Note: the Chromebooks remain the property of the District. If something happens to a student's Chromebook, students and their parent/guardian must inform the school right away. If the Chromebook is stolen, the family must file a report of stolen property with the police department and promptly inform the school.

### Returning the Chromebook

- When notified students must turn in the Chromebooks, charging cords and cases in good working order to their school site. Failure to turn in a Chromebook will result in the student and parents/guardians being charged for the replacement cost. Students who transfer out of or withdraw from HSD must turn in the Chromebooks and cases to their school's office on or before their last day of attendance. Failure to turn in the Chromebook will result in the student and parent/guardian being charged the full replacement cost.

### Taking Care of the Chromebook

- Students are responsible for the general care of the Chromebook they have been issued by the school. Chromebooks that are broken or fail to work properly must be reported to the district IT department. District-owned Chromebooks must never be taken to an outside service for any repair or maintenance.

The student will use the device every day to support and guide his or her learning. Certain guidelines are necessary to protect the Chromebook and the school network. These guidelines are also in place to ensure that this technology serves as an effective instructional tool.

### Students and their parents/guardians must agree to the following:

1. The student and parent understand and agree to the technology use policies of the district.
2. The student agrees to follow all HOLLISTER SCHOOL DISTRICT (HSD) regulations and policies governing the use of the Chromebook as well as all applicable State and Federal laws including copyright and intellectual property law pertaining to software and information.
3. The student is responsible at all times for the care and appropriate use of the issued Chromebook.
4. Chromebooks are not to be shared with other individuals, unless they are students of HSD.
5. The student shall not remove or alter any HOLLISTER SCHOOL DISTRICT identification labels and/or barcodes attached to or displayed on the Chromebook and AC adapter.
6. Students will not deface the device or Chromebook ID tag on the case or adhere stickers/markings.
7. The student and parent agree to ensure the device is secure and safe and always stored properly.
8. The student agrees to handle the device carefully and protect it from potential sources of damage.
9. The student must report theft (or suspected theft), loss, damage, or malfunctioning of the Chromebook to school personnel immediately.
10. Upon request, the student agrees to deliver the issued Chromebook to HOLLISTER SCHOOL DISTRICT staff for technical inspection or to verify inventory or other information.

11. The Chromebook is the property of HOLLISTER SCHOOL DISTRICT. All such issued Chromebooks shall be returned to HOLLISTER SCHOOL DISTRICT prior to the conclusion of the closure and prior to the student's withdrawal from the district.

12. The family and student will assume the risk of loss by theft, destruction, or damage.

13. Should it be determined by school officials that damages incurred to a student's school issued Chromebook or AC adapter or to a peer's school issued Chromebook or AC adapter were intentional, the following fees/obligation may be assigned for the repair/replacement costs:

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|---|--|
| a. Full device repair or replacement          | d. AC adapter replacement - \$25.00          |
| b. Screen repair - \$50.00                    | e. ID tag replacement - \$10.00              |
| c. Key or keyboard repair - \$10.00 - \$50.00 | f. Property tag/barcode replacement - \$5.00 |

By signing this agreement, the student/parent acknowledges that they have read and agree to comply with these guidelines and will abide by all HOLLISTER SCHOOL DISTRICT policies and regulations for the use of equipment including the technology use policies. The student may be denied access to the Internet and all other electronic media if s/he does not abide by these terms. The student may be subject to disciplinary action and/or confiscation of the HOLLISTER SCHOOL DISTRICT Chromebook device. Chromebook fees are nonrefundable. I have read and understand this agreement and give permission for the school to allow my child to use the HOLLISTER SCHOOL DISTRICT-issued Chromebook under the terms and conditions set forth above.

\_\_\_\_\_  
School Name

\_\_\_\_\_  
Teacher

\_\_\_\_\_  
Student Name

\_\_\_\_\_  
Grade

\_\_\_\_\_  
Mother Name

\_\_\_\_\_  
Father Name

\_\_\_\_\_  
Mother Email

\_\_\_\_\_  
Father Email